CITY OF FAIRFAX COMMUNITY CENTER
RENTAL AGREEMENT

Renter: _____

Home Address: _____

Phone Daytime: _____ Evening: _____ Cell: _____

Event Date: _____ Hours: _____

Activity: _____

Approximate No. of People Expected to Attend: _____

POLICY

1. A deposit of $_____ (Refundable) will confirm the rental. With the rental fee of $_____ Large Room $_____ Small Room $_____ Kitchen $_____Security Officer due and payable at least 14 days prior to rental date. After rental the deposit will be refunded within 14 days if there is no damage to facility.

2. The dispensing of any alcoholic beverages must be in accordance with and subject to all Federal, State and Local laws. Intoxicating drinks cannot be served to minors. All alcoholic beverages must be purchased from the Frontier Bar with 30 days advance notice. Alcoholic beverages in an open container are not allowed to be taken into or out of the building.

3. The use of the facility is restricted to eight (8) hours maximum. All music must cease by 12:30a.m. All consumption of alcoholic beverages must cease by 1a.m., and the rental property must be vacated by 1:30a.m., without exception.

4. Limited refrigeration space is available and ice is available from the Frontier Bar. All food must be removed from the premises at the conclusion of the rental.

5. A Security Officer will be hired to supervise rentals that are serving alcohol. The officer shall have complete authority and control of the facility during the rental and shall have the right to complete access at any and all times during the event. The officer is there to protect the best interest of the City and has the right to terminate a function at any time, if misconduct is indicated.

6. All rentals are restricted to the interior of the rental facility only. Congregating on the parking lot or any other portion of the City's property is not allowed.

7. Illegal gambling of any kind is not permitted in the rental facility. Lewd or indecent conduct is not permitted on any City property.

8. Decoration arrangements must be reviewed in advance with a member of the Liquor Committee or their representative. Tape, nails, brads or staples cannot be used on the walls, ceiling, floor or furniture. Tables may be covered by a plastic or linen tablecloth to protect them (no paper cover). Candles are not allowed in plastic containers. Standing on tables or chairs is not permitted. Tables and chairs not needed will be neatly folded and/or stacked. All decorations must be

removed at the conclusion of the activity. Routine and usual cleaning is included in the rental fee; however, costs for cleaning of an unusual nature could be assessed to the renter or withheld from the security deposit.

9. On the date of the rental, all requests for assistance should be made through the assigned facility attendant or bartender on duty or a member of the Liquor Committee or their representative.

Liability Statement:

By signing this Rental Rules and Agreement, the renter agrees to assume the responsibility and legal liability for the above-described event, and abide by all rules upon acceptance of this application. Additionally, the renter agrees to indemnify, defend, and hold harmless the City of Fairfax from any and all claims for bodily injury or property damages that may arise out of or in connection with this agreement and use. Any physical damage to the building in excess of the meeting hall rental will be the sole responsibility of the renter.

Fees:

Large Room	$ 100.00
Small Room	$ 30.00
Kitchen	$ 40.00
Deposit	$ 100.00
Security Officer ($25/hr)	$_____
Kegs	$_____
Other	$_____
Total Due	**$**_____

Print Name of Renter: _____ Date: _____

Signature of Renting Member: _____

Deposit: _____ Date Paid: _____ Check No. _____

Balance Due By: _____ Amt Due: _____ Date Paid:_____