

A regular meeting of the City Council for the City of Fairfax, Minnesota was held on March, 8<sup>th</sup>, 2022 at 7:00pm in the City Council Chambers.

Members: Brad Augustin, Brad Bastian, Steve Schmidt, Jared Firle

Absent: Josh Bunkers

Visitors: Nicholas Johnson, City Administrator  
Joel Grejtak, Superintendent of Streets and Utilities  
Scott Froehlich, Chief of Police  
Aaron Walton, City Attorney  
Denise Bonsack, Standard-Gazette & Messenger  
Jeff Horton, Superintendent of GFW School District  
Jim Cuff  
Christina Clobes  
Craig Nachreiner  
Leander Nachreiner  
Jim Schroeder

The meeting was called to order.

The Pledge of Allegiance was recited.

The agenda was reviewed. Staff and City Council discussed the addition of the Hutchinson Public Utilities Natural Gas Maintenance agreement to the consent agenda as well as appointment to the HRA/EDA. A motion was made by Bastian and seconded by Firle to approve the agenda. All voted in favor. None voted against. The motion was carried.

The consent agenda was reviewed. Nicholas Johnson requested Item #8 – Clark Mosquito Contract be pulled for additional discussion. A motion was made by Schmidt and seconded by Firle to approve the consent agenda as amended. All voted in favor. None voted against. The motion was carried.

Consent Agenda:

1. Approval of Consent Agenda
2. Consider Approval of Minutes
  - a. February 8<sup>th</sup>, 2021 Council Meeting Minutes
3. Consider Approval of Claims for Payment
4. Consider Adoption of Resolution Setting Precinct and Designating Polling Place
5. Consider Approval of Mosquito Spraying Contract with Clarke Mosquito
6. Consider Approval of Frontline Warning Systems Contract
7. Consider Approval to Authorize Opening the Public Works Summer Help Position for Hiring and Delegate Hiring to City Administrator

8. Consider Approval to Authorize Opening the Swimming Pool Positions for Hiring and Delegate Hiring to City Administrator
9. Hutchinson Public Utilities Natural Gas Maintenance Agreement

**City of Fairfax  
Resolution 2022-9**

**Resolution Re-establishing Precincts and Polling Places**

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (e) requires that precinct boundaries must be re-established within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW THEREFORE, BE IT RESOLVED that the City Council for the City of Fairfax, County of Renville, State of Minnesota hereby re-establishes this precinct's boundaries as required by Minnesota Statute 204B.14 subd. 3 (c); and

BE IT FURTHER RESOLVED that the City Council for the City of Fairfax, hereby re-establishes the designated polling place for this precinct in accordance with Minnesota Statute 204B.16 as:

Polling Place Location: Fairfax Community Center

Address of Polling Location: 300 Park Street South, Fairfax, Minnesota 55332

Adopted by the City Council for the City of Fairfax this 8<sup>th</sup> day of March, 2022.

Attest:

\_\_\_\_\_

Mayor

\_\_\_\_\_

City Administrator

Jeff Horton gave an update to the City Council on the progress of GFW School District's Your Strategic Plan in Action in regard to new class offerings targeted toward trade work and school-to-work programming. Jeff also presented a survey which will be going out to all district residents on facilities planning options.

The Council reviewed the contract with SEH for seal coating engineering services as well as the proposed seal coating map for 2022. The cost for engineering services is \$1,650. The 2022 seal coating area includes the area proposed in 2021 but was not completed due to contractor issues. The contractor guaranteed pricing of the 2021 area (\$29,511.39) for 2022. The engineers estimate for the additional 2022 area is \$33,303.59 for a total estimated cost of \$64,464.98. A

motion was made by Schmidt and seconded by Bastian to approve the contract and proposed seal coating area. All voted in favor. None voted against. The motion was carried.

A motion was made by Schmidt and seconded by Firle to approve a temporary on-sale liquor license for the Baseball Association for their baseball season. All voted in favor. None voted against. The motion was carried.

The Council reviewed a recommendation from the Personnel Committee to adjust wages for swimming pool staff and public works summer help. The recommendation would be to adjust wages as follows:

Lifeguard	\$12.00 per hour
Water Safety Instructor	\$12.85 per hour
Assistant Pool Manager	\$14.10 per hour
Pool Manager	\$15.70 per hour
Public Works Seasonal Help	\$12.00 per hour

A motion was made by Bastian and seconded by Firle to approve the adjustments. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson discussed a language change to the Personnel Policy regarding the recent implementation of HSA and FSA offerings. The original language stated employees could determine the split of the City's contribution to the accounts. City staff learned this was predicated upon inaccurate information originally given. In order to remain compliant, the language must be changed to the following, "The employer offers three options for the distribution of the contribution: 1) 100% contribution towards the employee's VEBA, 2) 100% contribution towards the employee's HSA, 3) 50%/50% split contribution towards the employee's VEBA and HSA. The employee's choice will occur during open enrolment each year and be locked in for the year once set." A motion was made by Firle and seconded by Schmidt to approve the Personnel Policy updated language. All voted in favor. None voted against. The motion was carried.

The Council reviewed a recommendation from the Personnel Committee to adjust the on-call compensation for Public Works staff. Currently Public Works staff receive \$20 per day for assigned on-call status (equivalent of 0.64 hours per day). The recommendation would be to adjust on-call compensation to 1.4 hours per day as well as allow for employees to elect to receive on-call as compensatory time or pay. A motion was made by Schmidt and seconded by Firle to approve the on-call compensation adjustment. All voted in favor. None voted against. The motion was carried.

The Council reviewed a contract from Clarke Mosquito for mosquito spraying services. The City historically elects the 6 bi-weekly treatment plan. Nicholas Johnson requested a decision on the contract term. Clarke offers a 1 year plan for 2022 or a 3 year plan through 2024 with the guarantee the price will not exceed 3% year over year. A motion was made by Firle and

seconded by Bastian to elect the 6 bi-weekly treatment plan and the 3 year term. All voted in favor. None voted against. The motion was carried.

A motion was made by Schmidt and seconded by Firlle to adopt Resolution 2022-10, a resolution accepting Council resignation and declaring a vacancy. All voted in favor. None voted against. The motion was carried.

**City of Fairfax  
Resolution 2022-10**

**Resolution Accepting Council Member Resignation and Declaring a Vacancy**

WHEREAS, the City Council for the City of Fairfax, Minnesota has received the resignation of Brad Augustin, effective March 9<sup>th</sup>, 2022.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRFAX, MINNESOTA AS FOLLOWS:

1. The Council accepts Brad Augustin’s resignation as described above.

The Council declares that a vacancy exists on Council effective on March 9<sup>th</sup>, 2022.

Passed by the City Council of the City of Fairfax, Minnesota this 8<sup>th</sup> day of March, 2022.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

The Council discussed options regarding the Mayoral vacancy. No action was taken.

The Council discussed the open spot on the Fairfax HRA/EDA Board due to the resignation of Brad Augustin. The consensus was to discuss it again at the April 2022 meeting.

Staff reports and financial information was received.

A motion was made by Bastian and seconded by Schmidt to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator