

City Council Meeting Minutes
City of Fairfax
August 29, 2022

A continuation of the Special City Council meeting of Monday, August 22, 2022 was held at 5:00 p.m. Monday, August 29, 2022 in the City Council Chambers.

Members present: Josh Bunkers, Brad Bastian, Steve Schmidt, and Jared Firle.

Members Absent: None

Staff Present: Richard Almich (Interim City Administrator)

Others: None.

The meeting was called to order by Mayor Bunkers.

The Pledge of Allegiance was recited.

Mayor Bunkers stated that the purpose for continuing the Special City Council meeting referenced herein is to consider the hiring of Andrea Merkel as the new City Administrator.

A motion by Bastian, seconded by Firle to hire Andrea Merkel as the new City Administrator subject to the following terms and conditions:

1. Starting Salary - \$80,683.20 (Step 2 of current salary range). Nick's final annual salary was \$93,537.60 (Step 7 of current salary range).
2. Use of LMC City Administrator's Agreement – Open ended Both parties are required to give the other party a minimum of 30 days written notice to terminate said agreement.
3. Performance Review – At six (6) months of employment and every year thereafter. Employee MAY be eligible for an increase in annual salary dependent upon a favorable performance review.
4. Vacation Leave:
 - Banked (for immediate use) – 40 hours.
 - Annual accrual – 120 hours per year (15 days per year).
5. Sick Leave:
 - Banked (for immediate use) – 96 hours.
 - Annual accrual – 96 hours per year (12 days per year).
6. Employee Severance Payout (negated if is result of criminal charges/conviction or violation of the City Charter, Codes, policies, regulations, rules or established practices.):
 - 1 thru 24 months of employment – three (3) months salary and employer's share of health and medical benefits.
 - 25 months or more – six (6) months salary and employer's share of health and medical benefits.

7. ALL other considerations regarding the employment relationship between the parties will be treated as per City's Personnel Policy.

Members voting in favor of said motion: Bunkers, Bastian, and Firlle.

Members voting against said motion: None.

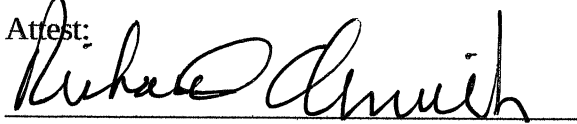
Abstaining from the vote: Schmidt.

The motion was carried.

A motion by Bastian, seconded by Firlle to adjourn the meeting. All members voted in favor said motion. No members voting against said motion. The motion was carried.

Josh Bunkers, Mayor

Attest:



Richard Almich, Interim City Administrator